

# Application Notes

(AN-CASHG)



## Common Area Repair Works Hardship Grant

Enquiry  
**3188 1188**



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The Urban Renewal Authority (URA) will consider assisting property owners with genuine financial difficulties for carrying out common area repair works. The maximum amount of hardship grant for common area repair works is **HK\$10,000**.

### **Eligibility Criteria**

1. Before the applicant applying for hardship grant for his/her domestic unit, the Owners' Corporations (OC) of the related building or Owners' representatives appointed in Owners' General Meeting (applicable to building without OC) must have been granted with Approval-in-Principle (AIP) notification for "Common Area Repair Works Subsidy".
2. Applicant should submit the application form duly completed with all necessary documents to URA via the OC/Owners' representatives upon receipt of demand note. Application should be submitted before the first payment deadline specified in the first demand note issued by the OC/Owners' representatives or within 2 months from the date of issuance of the said first demand note, whichever date is the later.
3. Applicant should be the registered owner of the respective **residential property**. The property should be **owned by individuals** (not owned by company); and comply with **one of the following criteria:**

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- Recipient of Comprehensive Social Security Assistance; or
- Recipient of Old Age Living Allowance; or
- Aged 60 or above or disabled, and holder of Medical Fee Waiver Certificate; or
- Aged 60 or above or disabled, and meeting the income and asset limits stipulated at item 1(c) of Appendix 1 of Integrated Building Rehabilitation Assistance Scheme (IBRAS).

### Documents to be submitted

1. Applicant (i.e. owner of individual unit) should submit the IBRAS application form (For Individual Flat Owner) duly completed, together with copies of the following documents by any of the following methods to URA:-
  - (a) On-line application:  
Website: <https://www.brplatform.org.hk/e-application>
  - (b) Submit in person or by post to URA office:  
Address: Unit 1001, 10/F, Tower 2, Cheung Sha Wan Plaza, 833 Cheung Sha Wan Road, Kowloon
    - (i) Copy of the valid Hong Kong Identity Card of the applicant (All registered owners of the property)
    - (ii) Copy of the latest Rates Demand Note of the property
    - (iii) Copy of income & asset proof.
2. Eligible applicant **should** make **Statutory Declaration** for the correctness and accuracy of the information provided and sign relevant documents as required by URA.

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### **Release of Hardship Grant**

Upon receipt of the supporting documents certified by Qualified Professional (QP) or Authorized Person (AP) on the completion of approved works in the common area from OC or Owners' representatives, and the verification by URA, the approved hardship grant will be released to the respective bank account of OC or Owners' representative.

### **Others**

1. Each eligible applicant will be granted with a maximum of HK\$10,000 hardship grant under "Common Area Repair Works Subsidy" within a period of 5 years.
2. Subsidy granted to the applicant within a period of 5 years under "Common Area Repair Works Subsidy" is subject to an aggregated amount capping at HK\$10,000.
3. Subsidy granted to each residential unit under "Common Area Repair Works Subsidy" within a period of 5 years is subject to an aggregated amount capping at HK\$10,000.
4. The maximum hardship grant under "Common Area Repair Works Subsidy" for each residential unit with shared ownership is capped at HK\$10,000 for each application per scheme. The maximum hardship grant for each eligible applicant within a period of 5 years will be calculated according to his/her ownership percentage vested in the unit.
5. If the applicant has applied the Building Safety Loan Scheme of Buildings Department on the same repair items and has been

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- approved, the hardship grant application's approval may be affected.
6. URA reserves the right to amend the above contents at any time without prior notification. Please refer to "Building Rehabilitation Platform" ([www.brplatform.org.hk](http://www.brplatform.org.hk)) for the latest version.
  7. This application note does not construe as a commitment by URA to the applicant. The terms and conditions of the scheme stipulated in URA's approval document shall prevail.
  8. URA reserves the right to reject the application at any time without disclosure of reasons and shall not be liable to anyone.

Enquiry Hotline: 3188 1188

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### List of Abbreviations

#### Application Notes for Building (Applicable to Owners' Corporation / Owners' Organisation / Representatives of all owners)

Abbreviation	Application Notes
AN-CAS	Application Notes for Common Area Repair Works Subsidy
AN-LIMSS	Application Notes for Lift Modernisation Subsidy Scheme
AN-OB2.0(Bldg)	Application Notes for Operation Building Bright 2.0 (Applicable to Owners' Organisation of Category 1 Building)
AN-FSWS	Application Notes for Fire Safety Improvement Works Subsidy Scheme
AN-ST	Application Notes for Smart Tender Building Rehabilitation Facilitating Services
AN-MBISS	Application Notes for Mandatory Building Inspection Subsidy Scheme

#### Application Notes for Individual Flat Owner

Abbreviation	Application Notes
AN- OB2.0(OO)	Application Notes for Operation Building Bright 2.0 (Applicable to Owner- Occupier)
AN-LIMSS (EOO)	Application Notes for Lift Modernisation Subsidy Scheme (Applicable to Elderly Owner- Occupier)
AN-HRIL	Application Notes for Home Renovation Interest-free Loan
AN-HLHG	Application Notes for Home Renovation Hardship Grant
AN-CASHG	Application Notes for Common Area Repair Works Hardship Grant
AN-BSLS	Application Notes for Building Safety Loan Scheme
AN-BMGS	Application Notes for Building Maintenance Grant Scheme for Elderly Owners